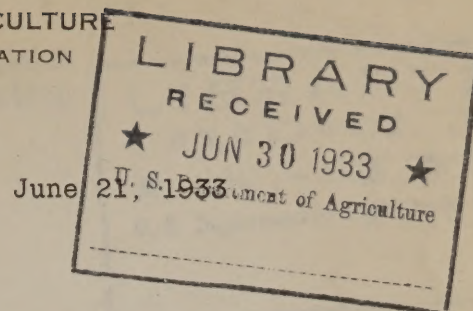


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UNITED STATES DEPARTMENT OF AGRICULTURE
AGRICULTURAL ADJUSTMENT ADMINISTRATION
WASHINGTON, D. C.



You have been selected by your Vocational Director and approved by the Washington office to cooperate with the cotton acreage retirement campaign forces as Special Inspector during the campaign beginning June 26.

You will be supplied directions as to territory by your state officials but it is understood that you will cover three counties and be subject to call by the Director of Extension for work in any part of the state.

Your duties will be to observe the work of the control committee-men in signing up acreage for retirement, caution against excessive yield estimates, visit the county agent's office and make comparison of the average acreage yield as indicated by the contracts with the five year average for the county. In other words, you are to represent the Government in a diplomatic effort to keep down excessive and unfair yield estimates in the contracts signed by the farmers.

Report any unfairness that you may observe in a county or community to the Director of Extension by wire.

Travel authorization for a 30 day period is being issued to you aggregating seventy-five dollars entitling you to five cents per mil for the use of your personally owned automobile. Keep accurate record of your mileage and the places visited daily.

Copies of contract and other information are enclosed herewith. You will receive travel authority and instructions from the accounting office.

You are not to serve in the foregoing capacity in your own county.

This letter will be your authority to perform the duties indicated.

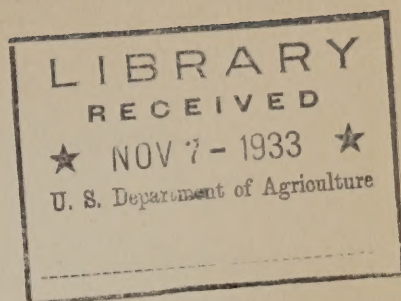
Very truly yours,

C. A. Cobb,
Expert in Charge,
Cotton Section, Production Division.

Enclosures.

*(Attached form is also
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082app)*

UNITED STATES DEPARTMENT OF AGRICULTURE
Agricultural Adjustment Administration
Washington, D. C.



Dear Sir:

The following information is being provided you for your guidance in the cotton acreage reduction campaign beginning June 26.

The average acreage planted to cotton in your county during the five-year period 1928-1932 was _____. Thirty per cent of this is _____. The last figure is your quota of acreage reduction for this campaign.

The five-year average of acreage production for your county during the same period was _____ pounds.

Caution your committeemen to be conservative in the matter of acreage production estimates included in contracts.

Make all contracts in duplicate, retaining one for your records, and forward one to the Director of Extension immediately.

Check carefully each contract to see that it is properly filled out and approved. Your name should appear on each contract as the final approving officer of your county.

Very truly yours,

C. A. Cobb,
Expert in Charge,
Cotton Section, Production Division.

APPLICATION FOR COTTON OPTION-BENEFIT OR BENEFIT CONTRACTS

Dates of approval	Not to be filled in by applicant
Local committee _____	Benefit payment _____ Dollars
County committee _____	Cotton optioned _____ Bales
Secretary of Agriculture _____	Cotton planted in 1933 _____ Acres
	Acreage reduced in 1933 _____ Acres
	Yield per acre accepted _____ Pounds
	Date of filing _____ 1933

Acceptance of application will be at the discretion of the Secretary of Agriculture.

Option-benefit applications will be accepted only to the amount of cotton held by the Secretary.

State of _____ County of _____

Name and address to be typed or printed.

The undersigned

(First name) _____ (Middle initial) _____ (Last name) _____

Post office address _____
 (R.F.D.) (Box No.) (Post Office) (State)

owns-rents and operates a farm in the County of _____
 State of _____, and is desirous of cooperating with the Secretary of Agriculture in the effort being made to reduce the 1933 cotton production in America, and to this end makes the following offer of rental and in order to obtain the rental and/or benefits to be paid or given by the Secretary of Agriculture makes the following representations of fact, to wit:-

1. I have now planted to cotton on the above mentioned farm _____ acres. This cotton is up to a good - fair - average - poor stand.
 (Strike out words not applicable)
 This cotton is - is not fertilized with approximately _____ pounds of fertilizer per acre.

2. The per acre production of this land in lint cotton in 1931 was _____ pounds, in 1932 _____ pounds. I estimate that, assuming normal conditions, I may reasonably expect to harvest _____ pounds per acre from this planted acreage in the fall of 1933.

1877

3. This crop is subject to lien in favor of

Name

Nature of lien

Address

(After the name of the holder of the lien, insert nature of the lien, as landlord and/or mortgagee.)

4. Consent in writing of the lien holder has been obtained by me or will be obtained by me before any part of the cotton planted is taken out of production and/or before receipt by me of any rental or benefit which may accrue to me hereunder.

5. If this offer is accepted I shall conform to such regulations as are prescribed by the Secretary of Agriculture or authorized by him in all things pertaining to the rental of this land hereunder.

6. I am-am not indebted to the United States Government in any sum secured by a lien on the 1933 cotton crop and/or on account of any past due obligations of any kind to the United States Government.

7. Attached hereto is a rough sketch of the farm on which is indicated the portion or portions to be covered by this rental contract and offer.

8. I offer to the Secretary of Agriculture _____ acres of the above mentioned farm as more accurately defined and described on the attached map or plat of the farm which is made a part of this offer, and agree to take out of production the crop of cotton now growing thereon in accordance with such regulations as may be prescribed.

9. Acreage embraced in this rental offer _____ acres. The cotton crop on this acreage is - is not fertilized, and represents a fair average of my crop and/or will in my judgment, assuming normal weather and insect conditions, give to me a net yield of _____ pounds of lint cotton per acre.

10. To the end that the Secretary of Agriculture may have ample opportunity for investigations, this offer shall be irrevocable until August 1, 1933, and the Secretary shall have the privilege of exercising same by mailing written notice of acceptance to the address herein given at any time prior to August 1.

11. The Secretary shall have the right, through any person designated under his authority, to ingress and egress to and from the land embraced in this offer, and may at his discretion take such action as he may see fit to take out of cotton production the land covered by this offer by any means at his disposal, I hereby agreeing that no person who, acting upon the authority of the Secretary of Agriculture, shall be liable in any way for any damage which may result from any reasonable action taken by such person to take out of cotton production any of the land covered by this offer in the event I fail to perform the requirements of any regulation with reference thereto after this offer shall have been accepted even though I may thereafter refuse to accept any rental or benefit hereby provided for.

12. As a consideration moving to me for the rental and taking out of production of this land, I elect to take a cash rental of \$ _____ per acre, being an aggregate of \$ _____ for the _____ acres embraced in this offer based upon estimated production of not less than _____ pounds of lint cotton per acre, payment of this rental to be made so soon after acceptance of this contract by the Secretary as I may comply with the regulations with reference to taking this land out of cotton production. In addition to this cash rental I elect to avail myself of the benefit of the cotton option contract to purchase from the Secretary of Agriculture at 6¢ per pound, basis middling 7/8" staple cotton as quoted on the New York Cotton Exchange, said option being for _____ bales of cotton, said number of bales representing the quantity of cotton which I estimate is taken out of production by virtue of this contract. In addition to the cash and option contract considerations, I reserve the right to plant the acreage taken out of cotton production, provided the same is not planted for the production for sale directly or indirectly of any other nationally produced agricultural commodity or product.

13. I warrant the correctness of all matters and facts stated as such in this offer and obligate myself to the performance of all obligations hereby imposed. In witness whereof I have executed this instrument on this _____ day of _____, 1933.

Signature

The undersigned landlord-mortgagee holding a lien upon the 1933 cotton crop now being grown on the lands embraced in the foregoing offer hereby consent to the making of this offer and to the performance of the conditions thereof when and if accepted.

The undersigned authority has inspected the land embraced in the foregoing offer and concurs in the estimate of probable production thereon and witnesses the signature of the producer. Dated this _____ day of _____, 1933.

Signature.

Acceptance of the foregoing offer is recommended by the undersigned committee, this _____ day of _____, 1933.

Accepted by and for the Secretary of Agriculture this _____ day of July, 1933.

HENRY A. WALLACE, SECRETARY OF AGRICULTURE

By _____

THE COTTON PLAN IN BRIEF

-0-

Cotton producers will be asked to sign contracts offering to lease a definite amount of their cotton acreage to the Secretary of Agriculture. "Cotton Week", beginning during the week of June 26, will be held throughout the Cotton Belt---a week's intensive campaign to procure the producer's cooperation.

If a sufficient number of offers have been received by the Secretary to justify an acreage reduction program, he will accept them. An effort will be made to act upon these offers within a week or 10 days after the campaign has been launched.

The consideration offered the cotton producer for his land is contained in two alternative plans:

(1) A cash payment in consideration of cooperation, based on the productivity of the land, and ranging from \$6 per acre for land yielding on the average around 100 pounds lint cotton per acre to \$12 for land yielding on the average 275 pounds or more per acre, plus an option on government-held cotton in an amount equal to that which the producer agrees to retire from production, and at a price of 6 cents per pound.

(2) A cash benefit without the cotton option, the amount of such benefit on a per acre basis, to range from \$7 for land yielding from 100-124 pounds per acre to \$20 for land yielding 275 pounds or more per acre.

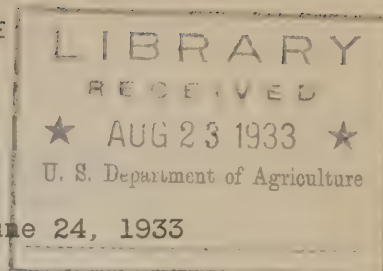
If a sufficient number of offers is received to insure effective reduction of production, and the Secretary announces his intention to pay benefits, a processing tax must be in effect as of the beginning of the marketing year, which for cotton is about August 1. The amount of the tax will be computed after a proclamation by the Secretary announcing his determination to pay benefits and under the law will be the difference between the current average farm price and the fair exchange value. The current average farm price is

to be determined from available statistics in the Department of Agriculture.

The amount of acreage to be retired from production will be determined by the Secretary after the offers have been received. No definite amount of acreage is predetermined except to procure a sufficient amount of production to be retired as will effectively eliminate a substantial portion of this year's crop and reduce excessive supplies.

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UNITED STATES DEPARTMENT OF AGRICULTURE
AGRICULTURAL ADJUSTMENT ADMINISTRATION
WASHINGTON, D. C.



June 24, 1933

To County Agents in All Cotton Counties.

IMPORTANT

You are being issued a letter of authorization covering expenditures under two items.

- (1) Travel authority for yourself on the basis of five cents per mile for a period of three months aggregating \$150.00. This expense will be allowed and paid on standard forms 1012 and 1012-A supported by a detailed report of mileage on form 15-A in duplicate. An exact record of your daily travel should be maintained pending receipt of the letter of authorization forms and instructions which will be mailed to you by the Chief Accountant of the Office of the Secretary.
- (2) Your letter of authorization also covers compensation of the county and community committeemen to whom it is planned to pay a flat rate of \$2.55 per day (\$3.00 less 15% required by law) [sic] compensation in lieu of operating miscellaneous expenses after conclusion of the campaign. Please maintain daily record of the days each committeeman is in action and report the same by dates on form 22, salary and leave certificate, entering thereon the name and address of each committeeman selected for the work. These forms, when completed, should be signed by you as Committee Secretary and mailed to the Chief Accountant, Office of the Secretary, Department of Agriculture, Washington, D. C., who will prepare the necessary pay vouchers for approval this office and place them in line for prompt settlement.

A suitable supply of all required forms will be mailed with your letter of authorization.

Further:- The acreage allotment for your county is _____ acres. This is thirty percent of the five year average planting of cotton in your county for the period 1928 to 1932. The five year average acreage production of your county for the same period was _____ pounds per acre. Caution your committeemen to be conservative in the matter of acreage production estimates included in the contract.

Notice, the following items should be taken off the signed contracts daily, tabulated and telegraphed to the state headquarters:

1. Number of contracts
2. Total acreage
3. Average estimated acreage yield
4. Number of bales of cotton optioned
5. Total cash in rental benefits

Make all contracts in duplicate and forward the originals daily to the Cotton Section, Agricultural Adjustment Administration, Washington, D. C. under frank. The original contracts must be signed and approved by the Committee and initialed by you to indicate you have ascertained that it is completely filled out, including the sketch map of farm indicating location of acreage to be plowed out, and has been properly signed. Keep the duplicate for your files.

There is allotted to the Director of Extension of your State, funds for the employing of clerical help to assist you for the period of the campaign.

Very truly yours,

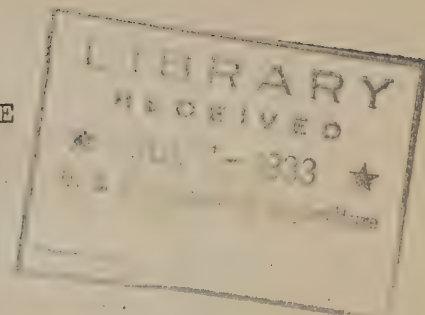
C. A. Cobb,
Expert in Charge,
Cotton Section, Production Division.

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UNITED STATES DEPARTMENT OF AGRICULTURE
AGRICULTURAL ADJUSTMENT ADMINISTRATION

Washington, D. C.

June 24, 1933



Instructions on daily summaries of offers.

County summaries

1. Fill in the same number for the offer as that given on the upper right hand corner of the contract form. The information required in the other columns is obvious.
2. Use indelible pencil and make three carbon copies.
3. Post one carbon copy in a public place.
4. Average the 1933 estimated yield figures of column (5), daily by adding the yields for all reports on the summary sheets for each day and dividing by the number of offers included. Enter the average at the bottom of column on the last page for each day.
5. Columns (3), (4), (6), (7), and (8) should be totaled for each day.
6. Wire to the State Director of Extension each day the number of offers so tabulated, the daily average of column (5), and the daily totals of columns (3), (4), (6), (7), and (8).
7. Mail the original summary sheets to the State Director of Extension daily.
8. Mail one carbon copy of the summary sheets daily to the Agricultural Adjustment Administration, Cotton Section, United States Department of Agriculture, Washington, D. C.

Do not enclose this with the contract forms.

State summaries

1. The State summary sheets were prepared to cover a period to July 6. This should be changed by adding spaces for July 7 and 8.
2. Enter the county reports as wired from county agent's office daily.
3. Calculate state average of 1933 estimated county yield figures daily.

4. Make daily State totals of acreage offered, bales to be optioned, cash payments with option, cash payments without option, and total number of offers reported.

5. Wire to the Agricultural Adjustment Administration, cotton section, United States Department of Agriculture at least by noon the State summaries for the preceding day. In case of delay in a few counties, wire summaries for those available, noting number of counties omitted, and include them in the following day's report.

6. Compare county yield estimates with previous records for each county, and, in cooperation with the State Statistician of the Bureau of Agricultural Economics, decide upon the reasonableness of the county figures for this year. Wire county agents where yield figures appear too high. Direct special investigating assistants to aid in counties where reports appear out of line.

7. Study with State Statistician the summary sheets received from counties daily for further determination of the validity of the data reported.

U. S. D. A. AGR. ADJUST. ADMIN.

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DEPARTMENT OF AGRICULTURE
Washington, D.C.

July 20, 1933.

COTTON GROWERS OF AMERICA

The whole hearted response of the cotton growers to the first test of the Administration's program for Agriculture is not only deeply gratifying but is also evidence of an intelligent determination on the part of farmers to take the necessary steps to improve the price and buying power of their products. I wish to offer the forces who are putting the cotton program into effect, my heartiest congratulations upon the initial success achieved and at the same time to urge the farmers that nothing be left undone to make the program completely successful.

(Signed)

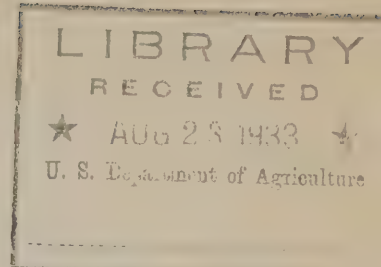
Franklin D. Roosevelt
President

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AGRICULTURAL ADJUSTMENT ADMINISTRATION

COTTON SECTION



July 24, 1933.

MEMORANDUM TO ALL COUNTY AGENTS:

You will find enclosed herewith one copy each of the items of printed matter that has been mailed to you in bulk during the past week. You will find the item number in the upper left-hand corner.

Item 6 - Instructions for Performance and Certification,

" 7A- Application for and Permit to Take Land out of Cotton Production,

" 7B- Application for and Permit to Take Land out of Cotton Production,

" 7C- Application for and Permit to Take Land out of Cotton Production,

" 8 - Performance and Certification - Sheet A,

" 8A- Performance and Certification - Sheet B.

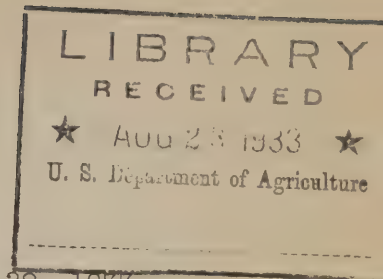
The number sent you was sufficient to cover the offers from your county. You will note that sheet A and sheet B differ only in that sheet B has a place for signature of the lien holders (Form 100) and in sheet A this (Form 100) has been omitted.

If you have not received a sufficient quantity of each of these items, please notify us by wire which items are short and quantity needed.

C. A. Cobb,
Chief, Cotton Section.
Production Division.

UNITED STATES DEPARTMENT OF AGRICULTURE
AGRICULTURAL ADJUSTMENT ADMINISTRATION

Washington, D. C.



July 28, 1933.

TO ALL COUNTY AGENTS AND

EMERGENCY AGRICULTURAL ASSISTANTS:

The delay in getting the instructions and required forms to you was due to an Executive Order calling for the mailing of seventeen million letters going to Employers throughout the Nation. This order took precedence over everything and the mailing of our order was delayed until the order from the White House had been completed.

The number of each item that has been sent you excepting 8 and 8a is indicated on the lower left-hand corner of the envelop enclosing this letter. The total of item 8 and 8a counted together should be 20 per cent in excess of the number of each of the others. If you have received this number and need additional supplies wire us the number of each item required, - if you have an excess, above your requirements, mail the surplus under frank to your Director.

Please note that no Certificate of Performance should be made out until the formal acceptance covering the producers offer has been received by you from the Washington office. These are going forward as rapidly as possible. For your information samples of these acceptance forms are enclosed herewith. In completing the papers the duplicate (yellow) is to be attached to the Certificate of Performance.

On the second (yellow) sheet of the individual acceptance form you will find a notice which you should read carefully, and from the figure printed in Column 5 you can determine whether Sheet A or Sheet B is to be used for the certification of performance. In event you run short of either Sheet A or Sheet B - one can be substituted for the other in the following manner. When substituting Sheet B for Sheet A cancel out Form 100 and change the B to A. When substituting Sheet A for Sheet B make a copy of Form 100 and attach it to Sheet A and change the A to B.

We regret the delay incident to getting these necessary supplies to you and we appreciate your forbearance and cooperation.

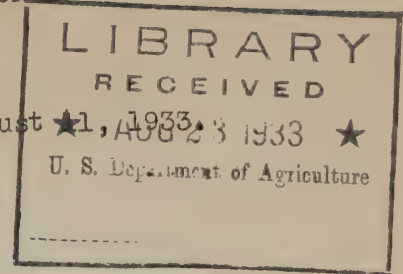
Sincerely,

A handwritten signature in dark ink, appearing to read "C. A. Cobb".

C. A. COBB,
CHIEF, COTTON SECTION.

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AGRICULTURAL ADJUSTMENT ADMINISTRATION
COTTON SECTION



TO ALL COUNTY AGENTS IN
COTTON PRODUCING COUNTIES.

Under paragraph four of your letter of Authorization you were instructed to appoint County and Local Committeemen to assist you in securing and forwarding contracts from farmers in your county, also for the inspection of cotton fields before and after the crop was destroyed. This office desires a complete list of these committeemen appointed by you and a form is enclosed herewith on which to furnish this information.

Please Note:

1. This list requested has nothing to do with pay rolls which should be submitted on Form 22 AAA,
2. A separate list should be submitted for each county in which you operated,
3. Additional sheets may be attached as necessary, but be careful to stamp your county code number on each sheet.

With reference to the requested estimate of the cost of Committeemen's expense, this should include not only the work that has been done but also the work yet to be completed. Please check on the situation carefully and complete inspection and certification as expeditiously and economically as possible.

The lien code numbers found in column five of the acceptance forms were designed to facilitate examination of contracts in this office. However, for your information, I am appending an explanation of their respective interpretation.

- 0 - means no lien and no restriction in settlement,
- 1 - commercial liens but released and no restriction in settlement,
- 2 - commercial liens released but joint check required to all interested parties,
- 3 - commercial liens not released, but no restriction on settlement,
- 4 - commercial liens not released but joint check to be made to all interested parties,
- 5 - no commercial lien but producer owes Government,
- 6 - commercial liens released but producer owes Government,
- 7 - commercial liens released but joint check to be made, Also producer owes Government,
- 8 - commercial liens not released and producer owes Government,
- 9 - commercial liens not released, joint check to be made and producer owes Government.

C. A. Cobb, Chief, Cotton Sec.
Production Division.

AGRICULTURAL ADJUSTMENT ADMINISTRATION
COTTON SECTION
Washington, D. C.

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★ SEP 26 1933 ★
U. S. Department of Agriculture

August 25, 1933.

MEMORANDUM TO ALL COUNTY AGENTS AND DIRECTORS OF EXTENSION:

Checks are beginning to go forward. We hope to have the volume up to 40,000 or 50,000 a day by the end of the first week in September. Attached to each check covering cash payment in the case of a combined cash and option contract, you will find an option contract calling for the number of bales optioned by the farmer to whom the check is issued. These optioned contracts must be detached from the check and held for delivery at a later date to be announced by telegraph to each of you directly. This is necessary to give equal opportunity to all farmers and to facilitate orderly handling of option contracts here in Washington. Please guard this matter carefully as it is extremely important.

Very truly yours,



C. A. Cobb,
Chief, Cotton Section,
Production Division.

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UNITED STATES DEPARTMENT OF AGRICULTURE
Agricultural Adjustment Administration
Washington, D.C.

September 8, 1933.

As a result of numerous requests throughout the northwestern states and after an informal hearing conducted by this Section of the Agricultural Adjustment Administration, in Chicago, on August 11 and 12, the Secretary of Agriculture, with the approval of the President, has today issued the regulations on the interpretation of Section 8, subsection 5, Title 1, which regulation and press release covering same, is attached hereto for your information.

This Department desires to cooperate with you very closely in the enforcement of this particular section of the law and the regulation which has been issued, in view of being of all possible service to the producers in your state and affording them adequate protection under the federal law, and also handling the enforcement in such a way that it will not conflict with your state laws. We have thought that possibly a notice should be posted in all public elevators in your state, reading about as follows:

NOTICE TO FARMERS

If you want your wheat or field corn stored and retained in this particular elevator or warehouse, have your storage ticket or receipt stamped "STRICTLY STORAGE; TO BE HELD ON PREMISES," under regulations of the Secretary of Agriculture.

(Signed) UNITED STATES DEPARTMENT OF AGRICULTURE

Will you be kind enough to acknowledge receipt of this letter and signify if such arrangements can be made with your commission, to cooperate in every respect as outlined above. Awaiting your reply,
I am

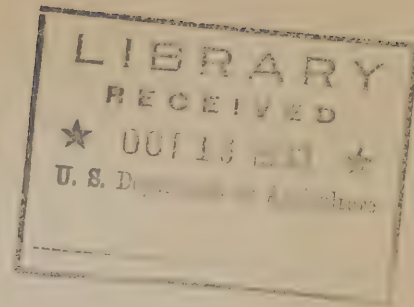
Very truly yours,

Frank A. Theis,
Chief, Wheat Processing and Marketing Section.

Enclosure

1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 16, 17, 18, 19, 20, 21, 22, 23, 24, 25, 26, 27, 28, 29, 30, 31, 32, 33, 34, 35, 36, 37, 38, 39, 40, 41, 42, 43, 44, 45, 46, 47, 48, 49, 50, 51, 52, 53, 54, 55, 56, 57, 58, 59, 60, 61, 62, 63, 64, 65, 66, 67, 68, 69, 70, 71, 72, 73, 74, 75, 76, 77, 78, 79, 80, 81, 82, 83, 84, 85, 86, 87, 88, 89, 90, 91, 92, 93, 94, 95, 96, 97, 98, 99, 100

UNITED STATES DEPARTMENT OF AGRICULTURE
AGRICULTURAL ADJUSTMENT ADMINISTRATION
Washington, D. C.



September 30, 1933.

TO COUNTY AGENTS:

We are enclosing herewith a regulation signed by the Secretary of Agriculture and President of the United States covering Section 10 of the contract in which the Secretary is authorized to enter upon the premises of a producer who has executed a contract and has failed to perform under it.

You will also find enclosed a notice signed by the Secretary with a blank space for designating a person to represent him as provided in Section 10 of the contract. You will please insert name of the Chairman of your County Committee or some member of the Committee and of the County and the State with the proper dates and deliver this designation and a copy of the regulations to the person so designated to represent the Secretary. Following this he should proceed to take cotton out of production in all cases where the producers have failed to perform.

If the person designated by the Secretary of Agriculture to take cotton out of production meets with violent opposition on the part of producer, it will be the duty of the person designated by the Secretary to notify Federal District Attorney of such violent resistance and ask for assistance and protection in the discharge of his duty.

Very truly yours,

C. A. Cobb.

C. A. Cobb,
Chief, Cotton Section,
Production Division.

Enclosures.

UNITED STATES DEPARTMENT OF AGRICULTURE

Date

Office of the Secretary



September , 1933.

TO WHOM IT MAY CONCERN:

WHEREAS, it appears that certain producers of cotton in the county of , State of , with whom the Secretary of Agriculture has entered into written agreements pursuant to the terms of the Agricultural Adjustment Act, approved May 12, 1933, as amended, to reduce the amount of cotton produced by them in 1933, have failed so to reduce such production and have failed to perform the terms of their written agreements with the Secretary of Agriculture and the requirements of Cotton Regulations, Series 1, Supplement 1; and

WHEREAS, said producers have in said written agreements granted me the right, through any person designated under my authority, of ingress and egress to and from the land embraced in said written agreements and at my discretion to take such action as I may see fit, to take out of cotton production the acreage covered by said written agreements by any means at my disposal, in the event such producer failed to perform the requirements of any regulation with reference thereto;

NOW, THEREFORE, I hereby designate of said county and State to take such action as will be lawful and in accord with said regulations, to take out of cotton production the acreage covered by said written agreements.

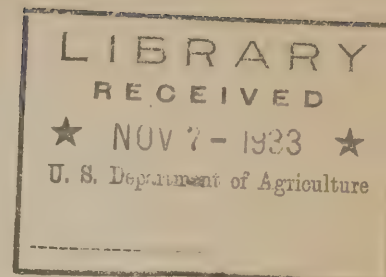
In testimony whereof I have here-
unto set my hand and cause the
official seal of the Department of
Agriculture to be affixed in the
city of Washington this
day of , 1933.

Henry A. Wallace

Secretary of Agriculture.

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UNITED STATES DEPARTMENT OF AGRICULTURE
Agricultural Adjustment Administration
Washington, D. C.



October 21, 1933.

TO ALL COUNTY AGENTS AND EMERGENCY AGRICULTURAL ASSISTANTS:

Information concerning total summary of the Cotton
Acreage Adjustment program in your county as disclosed
by your records is desired in this office.

Will you kindly fill in the totals on the enclosed
post-card and return the same to this office at your
earliest convenience.

Sincerely yours,

A handwritten signature in cursive script, reading "C. A. Cobb".

C. A. Cobb,
Chief, Cotton Section,
Production Division.

Enclosure.

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UNITED STATES DEPARTMENT OF AGRICULTURE
Agricultural Adjustment Administration
Washington, D. C.

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RECEIVED
★ NOV 7 - 1933 ★
U. S. Department of Agriculture

October 31, 1933.

MEMORANDUM RE FAILURE PRODUCER
PLOW UNDER COTTON

Mr. C. A. Cobb,
Chief, Cotton Section, Production Division,
Agricultural Adjustment Administration,
Washington, D. C.

Dear Mr. Cobb:

Producer _____, code No. _____,
serial No. _____ has been requested by the representative of the
Secretary of Agriculture, exhibiting a designation of authority from the
Secretary specifying that he is authorized to take action under Section 10
of Benefit Contract, for the purpose of taking out of cotton production the
acreage covered by such benefit contract by plowing under such acreage by
other appropriate means at his disposal. This demand on the part of the
representative of the Secretary of Agriculture was refused. The producer
named above gave following reasons for his refusal to carry out terms of
his contract _____.

He refused to let agent of Secretary enter upon land to plow up
cotton or otherwise destroy it. What threats or force was used in ex-
cluding agent of Secretary. _____.
The following persons were witnesses to the producer's refusal to let the
Secretary's agent enter upon land: Name _____,
address _____; Name _____, address _____
_____; Name _____, address _____.

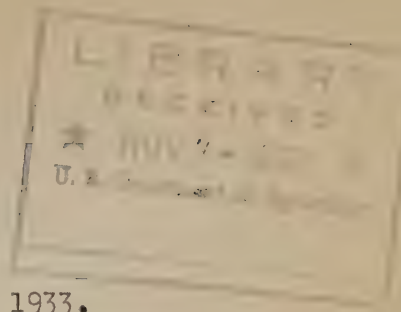
Is the cotton still in the field _____
Has the cotton been picked in part _____
Has all the cotton been picked _____
Is the picked cotton in storage on farm _____
Is the stored cotton elsewhere _____
Is the producer disposed to make an adjustment _____

Very truly yours,

County Agent.

C82M

UNITED STATES DEPARTMENT OF AGRICULTURE
Agricultural Adjustment Administration
Washington, D. C.



October 31, 1933.

MEMORANDUM RE GARNISHEED CHECKS

Mr. C. A. Cobb,
Chief, Cotton Section, Production Division,
Agricultural Adjustment Administration,
Washington, D. C.

Dear Mr. Cobb:

The writ of garnishment has been issued against me as
county agent for _____ County, by _____ court,
address _____.

The payee is _____, sérial No. _____,
code No. _____, check serial No. _____.

Is the plaintiff a simple creditor of defendant _____

Is the plaintiff a secured creditor and does the security
consist of the lien on the crop or mortgage on the farm
to which benefit payment relates _____

Is defendant a tenant or share-cropper of plaintiff _____

Is plaintiff a tenant or share-cropper of defendant _____

I am enclosing herewith a copy of complaint and writ in
action.

Very truly yours,

County Agent,

Enclosure.

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UNITED STATES DEPARTMENT OF AGRICULTURE
Agricultural Adjustment Administration
Washington, D. C.

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★ NOV 7 - 1933 ★
U. S. Department of Agriculture

October 31, 1933.

MEMORANDUM RE UNFAIR TREATMENT OF
LANDLORD OR TENANT BY OTHER PARTY

Mr. C. A. Cobb,
Chief, Cotton Section, Production Division,
Agricultural Adjustment Administration,
Washington, D. C.

Dear Mr. Cobb:

The following landlord _____, address _____,
or tenant _____, address _____, has refused to
give a fair share of the benefit payment which has been made by taking land
out of production under contract, code No. _____, serial No. _____,
name of producer _____.

- (1) Name of landlord _____
- (2) Name of tenant or share-cropper _____
- (3) Name of payee _____
- (4) Check serial No. _____
- (5) Has check been cashed _____
- (6) Has landlord refused to deliver tenant's share of the check
to him _____
- (7) Has landlord secured tenant's endorsement by coercion or
fraud _____
- (8) Has landlord taken legal action to appropriate entire proceeds
of check _____
- (9) Does tenant hold check and refuse to endorse or pay over the
landlord's share to him _____
- (10) Does tenant claim part of proceeds under collateral agreement
with landlord _____ and does agreement provide simple
promise to pay _____ or that landlord will hold part of
proceeds in trust for tenant _____
- (11) Summarize terms of the agreement _____

- (12) What amount does tenant claim _____ or what amount does
landlord claim _____
- (13) What is the basis of tenant's claim to part of proceeds, if
other than as party to benefit contract or collateral agreement

- (14) What is the basis of landlord's claim for part of proceeds

Very truly yours,

County Agent

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★ JUN 28 1934 ★

U. S. Department of Agriculture

THE FOLLOWING CLAUSES ARE TAKEN FROM THE BULLETIN "ADMINISTRATIVE
RULINGS AND INSTRUCTIONS RELATING TO THE 1934 AND 1935 COTTON
ACREAGE REDUCTION PLAN".

(From No. Cotton 5, December 1933.)

9. "RENTED ACRES."

"The rented acres cannot be made a source of profit by leasing or otherwise disposing of their use or by sale or exchange, directly or indirectly, of products produced on the rented acres, nor can feed crops that would normally be grown on other land for the feeding of livestock be diverted to the rented acres, thereby releasing acreage for the production of some crop or crops for sale."

10. "RELEASE OF RENTED ACRES."

"The rented acres of 1934 will be released from the terms of the contract in 1934 for the purpose of planting any crop or crops for harvest in 1935, subject to the provisions of Paragraph 4 of the contract, and the rented acres of 1935 will be released from the terms of the contract in 1935 for the purpose of planting any crop or crops for harvest in 1936; provided, however, that if the rented acres when so released are used for the growing of any crop for sale, directly or indirectly, the total acreage of such crop on this farm in each of the years 1934 and 1935 shall not be in excess of its acreage in 1932 or 1933."

11. "PRODUCTION OF OTHER BASIC COMMODITIES PERMITTED."

"Nothing in Paragraph 4 of the contract shall be construed as prohibiting planting in 1934 or 1935 of any number of acres of any crop or the production of any livestock or product thereof which is designated as a basic commodity under the Act, if any contract between the producer (or owner) and the Secretary permits such number of acres or production on the farm."

12. "USE OF THE RENTED ACRES."

"The Secretary of Agriculture may require the rented acres to be used in such manner and for such purposes as he may direct. In the absence of such direction the rented acres may be used as permitted by Paragraphs 4 and 7 of the contract. As used in the contract;

(a) The terms "soil-improving crops" and "erosion-preventing crops" mean crops such as cowpeas, field peas, clover, vetch, lespedeza, etc., used to cover the ground and which are to be plowed under for the purpose of improving and maintaining fertility. Such crops may not be pastured or otherwise harvested.

(b) The term "food crops" means such crops as vegetables, grains, etc., which can be used by the producer for human consumption on the farm. Under no circumstances can such crops be sold or exchanged.

(c) The term "feed crops" means such crops as grains, forage, hay etc., which can be used by the producer for the production of such livestock or livestock products as will be used or consumed on the farm. Under no circumstance can such crops or the livestock and livestock products produced therefrom be sold or exchanged.

(d) The term "fallowing" means that the ground may be permitted to lie unplanted or uncultivated, except that noxious weeds shall be destroyed before their seed matures. It is especially recommended that this practice (fallowing) be followed in cases where there is a minimum of soil erosion and where it is desirable to control or eradicate weed growth."

"Rented acres shall not include any land which is now or will be retired from production of crops for market under any other contract with the Secretary."

"Without prejudice to or limitation of any other right or remedy of the Secretary, if rented acres are used contrary to the terms of the 1934 and 1935 cotton acreage reduction contract or of these rulings, the Secretary may, through any agency designated by him, take such action as he may see fit to control the use of such acres, the cultivation thereof, and the disposition of crops thereon, in order to effectuate the purpose and intent of the contract. Any expense incurred under the terms of this ruling in the cultivation or disposition of crops on the rented acres shall be deducted from any sums which may be due or become due to the producer under the terms of the contract."

UNITED STATES DEPARTMENT OF AGRICULTURE
AGRICULTURAL ADJUSTMENT ADMINISTRATION
Washington, D. C.

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★ FEB 5 - 1934 ★
U. S. Department of Agriculture

December 11, 1933.

TO: Directors of Extension
and
County Agents:

I am today in receipt of a letter from Mr. J. O. Lampkin, the manager of the Cotton Option Pool here in Washington, where all transactions relating to option contracts will be handled. This letter was prepared in answer to a question of one of our County Agents. Inasmuch as the same problem is to be confronted throughout the Belt, I am taking the liberty of quoting the following:

"It will be necessary that the Producer receive the cotton option contract from the County Agent, the County Agent being required to take the producer's receipt therefore. After the producer receives his contract, he may pledge the contract using the form that will be provided for this purpose to any person to whom he wishes to pass his interest in the contract. Then, the pledgee may exercise the option. When you receive the cotton option contracts, you will also receive full instructions to guide you in giving information to the producers."

The foregoing brings up another point that will call for careful consideration in handling the option contracts, and more particularly still the checks when they are received.

On account of the fact that all options are made in the name of the producer, the options themselves, as well as the checks, will be made to the producer except in case of assignment by pledge. In many cases the producer is a tenant or share cropper. In such cases the landlord will be due his portion of the proceeds of the check. Before checks are released to tenants due notice should be given so that landlords may have opportunity to secure their share of the proceeds of these checks. Unless this is done there undoubtedly will be much confusion.

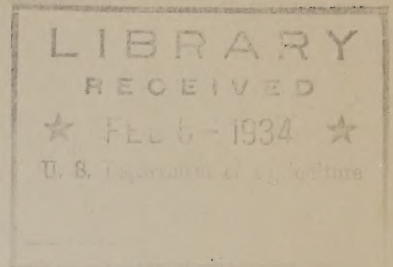
Sincerely yours,

C. A. Cobb

C. A. Cobb,
Chief, Cotton Section,
Production Division.

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UNITED STATES DEPARTMENT OF AGRICULTURE
AGRICULTURAL ADJUSTMENT ADMINISTRATION
Washington, D.C.



December 27, 1933.

TO ALL COUNTY AGENTS AND EMERGENCY AGRICULTURAL ASSISTANTS:

Information concerning total summary of the 1933 Cotton Acreage Adjustment program in your county as disclosed by your records was requested by this office some time ago, but so far we have received no report from your county.

Will you kindly fill in the totals on the enclosed post-card and return the same to this office at your earliest convenience?

Sincerely yours,

A handwritten signature in cursive script, appearing to read "C. A. Cobb".

C. A. Cobb,
Chief, Cotton Section,
Production Division.

Enclosure.

